

**GREENWOOD LODGE  
LEASE APPLICATION**

**Please complete the following form with the details of the function.**

TYPE OF FUNCTION \_\_\_\_\_

NUMBER OF ATTENDEES EXPECTED \_\_\_\_\_

DAY, DATE & TIME \_\_\_\_\_

NAME OF LESSEE \_\_\_\_\_ E-mail \_\_\_\_\_

Contact person if group \_\_\_\_\_ E-mail \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

TELEPHONE (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

NAME OF BRIDE, if applicable \_\_\_\_\_

NAME OF GROOM, if applicable \_\_\_\_\_

WEDDING COORDINATOR, if applicable \_\_\_\_\_ Phone # \_\_\_\_\_

CATERER, if applicable \_\_\_\_\_ Phone # \_\_\_\_\_

FLORIST, if applicable \_\_\_\_\_ Phone # \_\_\_\_\_

RENTAL FEE: \$ \_\_\_\_\_ Amount due upon reservation: \$ \_\_\_\_\_

BALANCE OF RENTAL FEE: \$ \_\_\_\_\_ SECURITY DEPOSIT: \$ \_\_\_\_\_

BALANCE DUE BEFORE EVENT: \$ \_\_\_\_\_ DATE BALANCE DUE \_\_\_\_\_

FEE FOR SECURITY GUARD (if applicable) \$150.00

**PLEASE MAKE CHECK PAYABLE TO: Greenwood Lodge Events, LLC**

**Mail check and forms to: Ann Carlino  
331 Porter Road  
Fayetteville, GA. 30215**

I agree to the terms and conditions stated in the Lease Agreement. I further acknowledge receipt of a copy of the Lease Agreement and the Rules and Regulations for use of Greenwood Lodge, and agree to comply with all of the rules and regulations. I understand that if the balance of the rental fee and the security deposit are not received by the due date given above that the rental fee down payment may be forfeited and the event will be removed from the reservation list. I further understand that Greenwood Lodge Events, LLC reserves the right to revise the Lodge rules. I will be notified of any changes and that I will be expected to comply with any revised or additional rules that are in place at the time of my event.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
LESSEE